

## 2023 Report and Accounts for the Parochial Church Council of St Andrew's Church, Oxshott



### Aim and purposes

St Andrew's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Andrew's Church and its ancillary buildings, at Oakshade Road, Oxshott.

### Objectives and activities

The PCC's primary objective is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

Our agreed Vision for St Andrew's is that we are called to be 'Followers of Jesus Christ, growing in faith and number and serving the community.'

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion.

Our ministry has focussed on worship, prayer, mission, fellowship, discipleship and active engagement and support for the local community. To facilitate these activities, it is important that we maintain the fabric of the church and its current associated buildings. During the year, we have made significant progress in plans to refurbish our ancillary buildings; completion of the work, expected in 2024, will greatly enhance our ability to serve.

### Achievements and performance

From February 2023 our Vicar, the incumbent, had to go on long term sick leave, and eventually retired through ill-health as at the end of the year. Without her, and her husband, an Associate Minister here, our mission and achievements were naturally impacted. (We are currently in Vacancy, and have started the process to appoint a new incumbent.)

During 2023, long-standing ministries, such as Lunch Club, Coffee Comfort, Craft Group and mid-week Holy Communion continued to have a significant positive impact amongst some of the more senior members of our community. In addition, we have grown our ministry among families and children through the continued success of StAks, ABC, Wednesday morning welcome, St Andrew's @4 and Soul Space. A new support group for parents of teenagers with mental health issues called 'Mind the Gap' was piloted in Autumn 2022 and was set to become part of our regular ministries in 2023, but this was one of the initiatives that, for now, has been severely curtailed due to lack of resources.

Congratulations to all ministry leaders, the churchwardens and office team for dealing with the increasing difficulties of running these ministries in buildings that are no longer fit for purpose.

### Church services

Since May 2022 we have held only a single main service on Sundays, known as 'St Andrew's at 10'. This was instituted as we recovered from the disruptions of the Covid pandemic, but the indisposition of the Vicar for most of 2023 has meant we retained this single service for longer than we had anticipated.

This single service always included Holy Communion. We live streamed as many of the services as we could, much appreciated by Esher Manor care home residents and those who could not attend church in person. Children joined the first minutes of each service before going to their own activities, except on the first Sunday in each month, when they remained in church for an all-age service.

Our mid-week traditional said service of Holy Communion is valued by a small but significant number.

Baptisms were usually held in a separate 3pm service on a Sunday.

St Andrew's @4 is a significant addition to our services (*see 'Families, children and young people' below*), and, following a pilot in 2022, we now also have St Andrew's @7, a new informal, monthly evening contemporary service.

The annual Memorial Service and the Remembrance Service were held in November, with good attendances at both. At Christmas, our festival services were well attended by a significant number of visitors, but our school services were curtailed due to the (expected) imminent building works; we aim to reinstate these when circumstances allow, as they are a real joy and much appreciated by the community.

## **Pastoral support**

Pastoral support is available for anyone in the parish who needs it, regardless of whether or not they are a member of the church family. We have a team of trained pastoral assistants (PAs), including those who had previously comprised the bereavement team, who worked closely with the clergy and the office team; we met monthly to review concerns and actions taken. Training is regularly provided for the PAs, including the training of new members of the team. Life Group members and (in particular) leaders are also integral to our pastoral support and we are really thankful to God for them.

We have both Lead and Deputy safeguarding officers, Freda Stephenson and Mo Carruthers, who provide critically important support for all PAs, churchwardens and clergy and we are immensely grateful to them both.

## **Life Groups**

Our Life Groups continue to be an important part of St Andrew's. There are seven groups, which meet weekly or fortnightly in people's homes around the parish; there are currently about ninety members in total - slightly less than a year ago.

Once again, studies have been a mix of books of the Bible and specific themes, aligned with the sermon series on Sundays, which provided the opportunity for members to delve more deeply into the topics. Groups also organised social events during the year, and a number of groups participated in the Christian Aid Quiz held in the church. The Life Groups provide not only a learning opportunity to find out more about our faith, but also supportive fellowship for all the group members.

Links between the Life Groups and our Mission Partners (*see below*) have continued strongly. Some groups were able to communicate directly with their Partners, and for those based in the UK the groups were able to help directly. It was very encouraging to see the relationships strengthening and to hear first-hand the amazing work that our Partners are doing, often in very challenging circumstances.

## **Families, children and young people**

We are pleased to have seen fruitful ministry amongst families, children and young people emerging and strengthening during 2023.

On Sunday mornings, our consistent provision of a children's group has allowed more families to attend the 10am service. We have been able to achieve a warm welcome, with suitable areas and activities for children every week, thanks to committed service from a small and dedicated team.

In addition, a monthly 'All Age' 10am service has boosted family attendance and involvement on Sunday mornings – with an average of 68 adults and 10 children attending All Age Services in Autumn 2023.

'ABC' (Adults, Babies and young Children) continued to grow in 2023, meeting each Monday morning during term time, with space for approximately 20 families. We lay out toys, and crafts, with a mid-time break for snacks, and closing with stories and songs. There is a booking system for those with toddlers, and we offered drop-in for those with under 1s. ABC is well supported by a fantastic team of volunteers.

We have successfully continued our monthly afternoon service 'St Andrew's @4' (see above), designed to be accessible and enjoyable for everyone, but especially those with children of primary-school age and younger. In Autumn 2023 there was average attendance of 62 at these services.

'Soul Space', a group for mums with young children journeying in life and faith together, continued to flourish, meeting each Friday morning in the hall, with a supervised crèche area overseen by experienced volunteers.

At Christmas, our Family Carol Service included contributions from many families and children from our church and wider community. Our Crib Service was also a joyful celebration, with more than 350 gathering to remember and celebrate, as we retold the story of Jesus' birth, with technology, songs, stories and Bible readings.

For schools, 'Open the Book' has continued at The Royal Kent School (RKS), with a team joining children each Thursday morning for a Bible story assembly. These assemblies continue to be hugely valued by the staff and children alike. We have also led other worship assemblies at RKS, including Remembrance, and have hosted and contributed to Danes Hill, Bevendean and RKS's Harvest and Christmas services, both in the three schools and welcoming schools to us here at St Andrew's.

We continue to prioritise ministry amongst Families, Children and Young People, and look forward with anticipation to God's continued leading in this ministry area through 2024.

## Prayer

Throughout 2023, Saturday Prayers were held in church to pray for the work of St Andrews, the parish and our mission partners. Attendees include those with responsibilities in the church.

Weekly prayer meetings, known as Pray Together, and which include the clergy and office staff, take place online on Tuesdays and Thursdays at 9am, via zoom.

## Mission Partners

Since 2019 the PCC has maintained and fostered a balanced range of Mission Partnerships. We have a long-standing commitment to give a figure equal to 10% of our annual core income as a church to our Mission Partners, and thus in 2023 we made core payments to them of £22,606, plus Christmas gifts of £200 to five of our Mission Partners for whom this is practicable. Our relationships with and our committed financial support for them continue to form one of the main ways in which we serve and support our wider community, rather than just ourselves.

We have two established local partners, Cobham Area Foodbank (CAFB) and B@titude, to whom we gave £3,000 each. Both were invited again to our annual mission partners meal in June and the speaker was Andrew Samuel, the new local leader of our national mission partner at Wolf Fields/A Rocha (UK), to whom we gave £2,553.

We were also pleased to make CAFB the focus of our Harvest Appeal again, collecting large quantities of goods, plus generous financial donations in co-operation with local school and others. At Christmas we were able to make B@titude part of a joint appeal with an Orphanage in Nepal, transferring £720 to each at the end of 2023.

Our five international partners are:

- Dean and Paula Finnie who lead The Gathering, a church in Firgrove, Cape Town, South Africa (to whom we gave £3,500). This is a vibrant Christian community focussed upon meeting the physical needs of the township community in which they are based. For the 5th year in a row, we had a Special Appeal for their Christmas & ongoing soup kitchens, which raised just over £3,000.
- Garden Route Children's Trust (GRCT) alleviate poverty among children through the provision of food and education in South Africa. We made a core donation of £2,000, but many church members also contribute directly and are very involved in an annual Christmas sale, which raised a further £3,000. A presentation in church in October of Ruth Burns' visit to GRCT centres led to another Special Appeal, raising £600.
- Tanka & Rita Subedi in Nepal together lead a church and offer small group training for Christians in a context where persecution of Christians is a serious concern. Our Christmas Appeal to clothe children in Ashish Orphanage, which they support, produced donations of £720.

- Qaiser & Rahila Julius, of OTS (Open Theological Seminary) in Lahore, through whom we encourage discipleship training in Sialkot Diocese; we provided £3,000 of core funding. During 2023 we regretfully recognised that Sialkot Diocese is unable to reliably work with OTS; the PCC agreed that we allocate 25% of our support to Rahila's Help the Helpless Project (which equips and trains poorer women with sewing & literacy skills) whilst continuing to support OTS' work in the Sialkot area with the remainder.

A Mission Partnering travel fund (£12,500) was set up in 2022, and in 2023 this enabled Qaiser and Rahila to visit us; their visit was very meaningful for our Life Group and the whole church family. A Special Appeal produced an amazing £4,196 - £2,098 each for OTS and for Help the Helpless.

- The final international partnership is with Embrace Jericho (a centre for children and mothers that provides a safe space to learn life skills and have fun), and we provided £2,553 of core funding. In this sensitive, Muslim-majority region, communication remains challenging, but we have been able to hear direct from Elias, Project Director, via zoom.

In 2023 we reviewed each of our mission partnerships, concluding that these are all developing well, offer a good balance and are worth continuing. The Life Group links with individual Mission Partners also need re-visiting following the merging of some Life Groups.

We publish regular prayer updates from each mission partner in our weekly news, each partner features in the Oxshott Magazine once a year and our website allows people to connect with our partners' work.

## **Building Your Church**

Building Your Church (BYC) is our ongoing work looking at expanding as a church and the necessary improvements to our ancillary buildings.

A crucial part of the future in sustaining and growing our young people and families ministries was the appointment of our then-Curate Revd Patrick Davies as a Locally Supported Minister in 2023; the PCC had agreed that we should make full provision for all associated costs with this decision, amounting to £180,000 to fund 3 years.

As regards the buildings, during 2023 we were pleased to obtain Planning Permission and agreement of the church authorities to a revised design, essentially a complete refreshment of the existing ancillary buildings. This work will include significantly improved access and some much-needed investment into the terrace, kitchen and toilets, which will benefit all users, both the church family and the local community.

As at the end of the year, the position was that we had received four responses to our tender invitations from the list of potential contractors. Disappointingly, each one quoted a figure over £1 million (excluding VAT). The best was from Ash Contracting who acted in this role on Phase 1 (the refurbishment of the church interior), and consequently we entered into further discussions with them as our preferred partner on this project.

To fill the funding gap, we have submitted our application to Your Fund Surrey, who help fund spaces and projects that reach new people of all ages in our community. The timeframe that Your Fund Surrey is working to means that we will not get a final decision from them until March 2024 and part of their terms require us not to start work before then.

We have built a professional team to help us manage the project and, subject to raising the final funds necessary, believe we are well placed to make a start to the work. There remains much to do, but we are at an exciting juncture and we believe with the benefit of constant prayer that God will bless us with these amazing and impressive buildings during 2024.

## Financial review

### Year end balances

The balances of the funds at the year end were:

	<b><u>2023</u></b>	<b><u>2022</u></b>	<b><u>Change</u></b>
Unrestricted General Fund	£133,053	£127,027	Increase
Unrestricted Development Fund	£27,283	£27,283	No change
Restricted Development Fund	£563,478	£210,290	Increase
Restricted Hardship Fund	£0	£3,130	Decrease
Restricted Mission Partnering Travel Fund	£10,985	£12,500	Decrease
Restricted Economic Hardship Fund	£2,467	£3,367	Decrease
Restricted Locally Supported Minister Fund	£163,422	£152,223	Increase
<b>Totals:</b>	<b>£900,688</b>	<b>£535,820</b>	<b>Increase</b>

The income and expenditure of all the funds, and previous year comparatives, are detailed in the Notes to the Financial Statements (*see page 21 below*).

### Key Features

The Unrestricted General Fund, used for the day-to-day running of the church (and including our contribution to the Parish Share and our missionary and charitable giving) ended with a small surplus for the year. The Parish Share paid to the Diocese was little changed, at £99,023 (*2022: £99,693*). Outward giving increased to £37,527 (*2022: £33,900*) being almost 15% of our total income.

The Restricted Development Fund, established in 2013 to support the Phase 1 building project, is now used for funding the BYC initiative of refurbishing our ancillary buildings (*see above*) – for which fundraising was relaunched in December 2022. By the end of the year, the fund was £563,478 and it is expected that the remaining fundraising, and paying for the development, will take place in 2024.

During the year, the PCC agreed to transfer the funds in the Restricted Hardship Fund to the Royal Kent School Educational Trust, to be used for the same purposes as originally intended.

### Reserves policy

The PCC's reserves policy is to hold sufficient free reserves to ensure the protection of St Andrew's core activities and any special projects. The general fund unrestricted reserves are £133,053 and the trustees feel this level is justified due to the greater risk and uncertainty over the receipt of some income, due to the ongoing economic difficulties faced by many people, the plan to replace the North roof and the desire to maintain our activities, which may lead to the requirement to fund a deficit of income versus expenditure in 2024.

### Structure, governance and management

The method of appointment of both PCC members and churchwardens is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and consider standing for election to the PCC.

We have two churchwardens, Jill Perrett and Rebecca Mayhew. Currently we have no deputy wardens, and are very grateful to several former churchwardens for helping out as required. We aim to return to having a full team of two wardens and two deputies as soon as it is possible to do so.

The PCC Secretary is Polly Zabari. The Treasurer, elected annually at the first PCC meeting after the APCM, continues to be Carl Jackson. Mark Mayhew is our Health and Safety Officer.

The PCC met on six occasions during the year. We have a Church Development Plan (CDP) for the next two-year period, i.e. establishing our current priorities – overseen by the PCC. In 2022 the diocese had introduced the Parish Needs Process, designed to help us to deliver our CDP; our priorities remain:

Welcome; Serving our Community and delivering the BYC. Our Vision priorities continue.

Church matters are dealt with effectively by the various sub-committees, which are responsible to the PCC. Current sub-committees (with chairs) are: Standing Committee (Patrick Fleming and Norman Steven chairing alternate meetings, in the absence of the incumbent); Parish Giving (Carl Jackson); Mission Partnering (Mark Currie); Hospitality (Adele Wright); Families, Children and Youth (Revd Patrick Davies) and the BYC Steering Group (Ron Stewart). The Publicity Team (chair: Patrick Davies) also meets regularly to oversee our external communications.

The PCC approves all policies and procedures, and reviews policies on a rotating basis. Policies reviewed in 2023 included: Lone working, Complaints handling, Reserves and Safeguarding. A Risk Register is maintained and reviewed by the PCC at least once a year. The Treasurer is primarily responsible for managing financial risk along with the Standing Committee. The PCC also has a robust GDPR policy.

## Personnel

2023 saw some significant changes in Personnel. From February 2023 our Vicar, Revd Frances Trickey, had to go on long term sick leave. Without her, and her husband Revd Jolyon Trickey, an Associate Minister here, our mission was naturally impacted. Frances took retirement at the end of the year.

Revd Patrick Davies completed his final year of curacy, and since 1 September 2023 served as our new Locally Supported Minister (LSM) with a focus on ministry among families and children.

We are most grateful to Val Beynon, Director of Music, who continues to receive an honorarium for her services, and to Nicky Orlebar, our organist; we engage and pay other organists as necessary.

Claire Costard and Rowena Osman-Robertson (Church Administrator and Assistant Administrator) continued in their sterling work in the office. Rosina Bjarnason continued as our self-employed cleaner.

In addition to the 'official' staff, there are many ministries in our church, supporting both church and community activities and groups, undertaken by numerous church and community volunteers.

## Administrative information

The Parochial Church Council of the Ecclesiastical Parish of Oxshott (St Andrew's Church Oxshott) is a registered charity, number 1128379 (registered address St Andrew's Church, Oakshade Road, Oxshott, Surrey KT22 0LE) entered on the Register of Charities 3 March 2009.

As a church within the Church of England (CofE), St Andrew's Church Oxshott is constituted within the Parochial Church Councils (Powers) Measures 1956. Members of the Parochial Church Council (PCC) are either ex-officio, elected or co-opted by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules and become the charity's Trustees.

All church attendees are encouraged to register on the Electoral Roll and to consider standing for election to the PCC. Prospective new PCC members are advised of PCC membership and Trusteeship duties and responsibilities by means of the Trusteeship booklet produced by The Archbishops' Council and the Charity Commission. During the year the following served as members of the PCC:

### Ex Officio members:

<i>Incumbent:</i>	Revd Frances Trickey	(from 25/04/2017 until 31/12/2023)
<i>Associate Minister:</i>	Revd Jolyon Trickey	(From 14/04/2019 until 31/12/2023)
	Revd Patrick Davies	(From 1/09/2023)
<i>Curate:</i>	Revd Patrick Davies	(From 01/07/2020 until 31/08/2023)
<i>Licensed Lay Minister:</i>	Mr Phillip Herbert	(Permission to Officiate from 30/06/2023)
<i>Churchwardens:</i>	Mrs Jill Perrett	(Ex-officio from 28/03/2021)
	Mrs Rebecca Mayhew	(Ex-officio from 29/05/2022)

### Deanery Synod:

	Mrs Rebecca Mayhew	(From 14/04/2019 until 2/04/2023)
	Mrs Jill Perrett	(From 14/04/2019)
	Mrs Rosalind Ebbutt-Hadman	(From 2/04/2023)
	Mrs Stephanie Rustom	(From 2/04/2023)

## Elected members:

Mr Patrick Fleming	(From 14/04/2019)
Mr Norman Steven	(From 4/10/2020)
Mrs Charlene Lamb	(From 4/10/2020)
Miss Adele Wright	(From 28/03/2021)
Mrs Stephanie Rustom	(From 10/04/2022)
Mrs Rosalind Ebbutt-Hadman	(From 10/04/2022)
Mrs Kirsten Penner	(From 9/05/2023)
Mrs Freda Stephenson	(From 25/07/2023)

## Co-opted members:

<i>Hon. Treasurer:</i>	Mr Carl Jackson	(From 11/11/2008 annual until 2/04/2023)
<i>Safeguarding Officers:</i>	Mrs Anna Jarrett	(From 19/09/2017 annual until 2/04/2023)
	Mrs Freda Stephenson	(From 25/07/2023)

The following attended PCC meetings but were not PCC members and did so without voting rights:

<i>PCC Secretary:</i>	Mrs P Zabari	(From 26/09/2023)
<i>Hon. Treasurer:</i>	Mr Carl Jackson	(From 2/04/2023)

Bankers: Barclays Bank, 8/12 Church Street, Walton on Thames, Surrey KT12 2QX

Independent Examiner: Janice Matthews FCA, Menzies LLP, Chartered Accountants and Registered Auditors, Magna House, 18-32 London Road, Staines-upon-Thames, Surrey TW18 4BP

## Statement of Trustees' responsibilities

The members of the PCC, who are the trustees of the charity for the purposes of charity law, are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the PCC's financial activities during the year and of its financial position at the end of the year.

In preparing these financial statements, the members of the PCC are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in operation.

The members of the PCC are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approved by the Parochial Church Council on 27 February 2024 and signed on its behalf by  
Jill Perrett (Churchwarden)**

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**Parochial Church Council of St Andrew's Church Oxshott  
Statement of Financial Activities for the year ended 31 December 2023**

	Note	Unrestricted Funds (£)	Restricted Funds (£)	2023 Total (£)	Unrestricted Funds (£)	Restricted Funds (£)	2022 Total (£)
<b>Income from:</b>							
Donations and legacies	2.1	233,029	397,082	<b>630,111</b>	254,176	168,648	<b>422,824</b>
Charitable activities	2.2	10,342	0	<b>10,342</b>	11,271	0	<b>11,271</b>
Other trading activities	2.3	11,165	8,723	<b>19,888</b>	7,321	60	<b>7,381</b>
Investments	2.4	4,894	15,751	<b>20,645</b>	399	1,256	<b>1,655</b>
<b>Total</b>		<b>259,430</b>	<b>421,556</b>	<b>680,986</b>	<b>273,167</b>	<b>169,964</b>	<b>443,131</b>
<b>Expenditure on:</b>							
Raising funds	3.1	151	0	<b>151</b>	0	0	<b>0</b>
Charitable activities	3.2	253,253	62,714	<b>315,967</b>	272,739	11,129	<b>283,868</b>
<b>Total</b>		<b>253,404</b>	<b>62,714</b>	<b>316,118</b>	<b>272,739</b>	<b>11,129</b>	<b>283,868</b>
<b>Net Income</b>		<b>6,026</b>	<b>358,842</b>	<b>364,868</b>	<b>428</b>	<b>158,835</b>	<b>159,263</b>
<b>Transfers between funds</b>	8	0	0	<b>0</b>	0	0	<b>0</b>
<b>Net incoming after Transfers</b>		<b>6,026</b>	<b>358,842</b>	<b>364,868</b>	<b>428</b>	<b>158,835</b>	<b>159,263</b>
<b>Other recognised gains/(losses)</b>		0	0	<b>0</b>	0	0	<b>0</b>
<b>Net movement in funds</b>		<b>6,026</b>	<b>358,842</b>	<b>364,868</b>	<b>428</b>	<b>158,835</b>	<b>159,263</b>
<b>Balances brought forward at 1 January</b>		154,310	381,510	<b>535,820</b>	153,882	222,675	<b>376,557</b>
<b>Balances carried forward at 31 December</b>		<b>160,336</b>	<b>740,352</b>	<b>900,688</b>	<b>154,310</b>	<b>381,510</b>	<b>535,820</b>

The notes on pages 10 to 21 form part of this account.



**Parochial Church Council of St Andrew's Church Oxshott**  
**Balance sheet at 31 December 2023**

	Note	Unrestricted Funds (£)	Restricted Funds (£)	2023 Total (£)	Unrestricted Funds (£)	Restricted Funds (£)	2022 Total (£)
<b>Fixed assets</b>							
Tangible	5.1	0	0	0	0	0	0
Investment	5.2	0	0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Current assets</b>							
Debtors	6	27,540	12,911	40,451	30,863	19,605	50,468
Short term deposits		100,000	668,000	768,000	40,000	188,000	228,000
Cash at bank and in hand		52,273	55,477	107,750	108,646	155,583	264,229
		<u>179,813</u>	<u>736,388</u>	<u>916,201</u>	<u>179,509</u>	<u>363,188</u>	<u>542,697</u>
<b>Liabilities</b>							
Creditors - amounts falling due in one year	7	6,025	9,488	15,513	6,877	0	6,877
<b>Total assets less liabilities</b>		173,788	726,900	900,688	172,632	363,188	535,820
Creditors - amounts falling due after one year		0	0	0	0	0	0
<b>Total net assets</b>		<u>173,788</u>	<u>726,900</u>	<u>900,688</u>	<u>172,632</u>	<u>363,188</u>	<u>535,820</u>
<b>Parish funds</b>							
Unrestricted General Fund		133,053	0	133,053	127,027	0	127,027
Unrestricted Development Fund		27,283	0	27,283	27,283	0	27,283
Unrestricted funds		<u>160,336</u>	<u>0</u>	<u>160,336</u>	<u>154,310</u>	<u>0</u>	<u>154,310</u>
Restricted Development Fund		0	563,478	563,478	0	210,290	210,290
Restricted Hardship Fund		0	0	0	0	3,130	3,130
Restricted Mission Partnering Travel Fund		0	10,985	10,985	0	12,500	12,500
Restricted Economic Hardship Fund		0	2,467	2,467	0	3,367	3,367
Restricted Locally Supported Minister Fund		0	163,422	163,422	0	152,223	152,223
Restricted Funds		<u>0</u>	<u>740,352</u>	<u>740,352</u>	<u>0</u>	<u>381,510</u>	<u>381,510</u>
Unrestricted and Restricted Funds		<u>160,336</u>	<u>740,352</u>	<u>900,688</u>	<u>154,310</u>	<u>381,510</u>	<u>535,820</u>

Approved by the Parochial Church Council on 27 February 2024 and signed on its behalf by Jill Perrett (Churchwarden)

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Jill Perrett

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The notes on pages 10 to 21 form part of this account.

## **PAROCHIAL CHURCH COUNCIL OF ST ANDREW'S CHURCH OXSHOTT**

### **NOTES TO THE FINANCIAL STATEMENTS FOR 2022**

#### **Legal Status of the Church**

The Parochial Church Council of the Ecclesiastical Parish of St Andrew's Oxshott is a Parochial Church Council established under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules, and is a charity registered with the Charity Commission in England and Wales, number 1128379. Details of the principal office are included in the PCC's Annual Report.

#### **Accounting Policies**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) – Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Church Accounting Regulations 2006 and Charities Act 2011. The PCC constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

#### **Going Concern**

The Church has adequate reserves and recurring sources of income. The PCC therefore believes there are no material uncertainties about the charity's ability to continue as a Going Concern and the Financial Statements have been prepared on that basis.

#### **Funds**

The Unrestricted General Fund represents the funds of the PCC which are available for the general purposes of the PCC and that are not subject to any restrictions on their use.

The Unrestricted Development Fund was set up by the PCC to fund activities to achieve the vision of St Andrew's. Any unrestricted legacies received are allocated to this fund and individual members of the congregation are also invited to make donations to this fund. However, at the discretion of the PCC these monies can be used to support general fund expenditure, e.g. if monies were required to meet the ordinary operating budget; these monies are accordingly shown as an unrestricted rather than a restricted fund.

The Restricted Development Fund was set up by the PCC after the launch of fundraising for the Building Project.

The Restricted Hardship Fund was set up following the receipt of monies from the trustees of St Andrew's Pre-School after its closure in 2019, to be used to benefit local pre-school aged children through, for example, providing fees support, training for those who work with young children within the community, or for the support for a mother's emotional needs.

The Restricted Mission Partner Travel Fund was set to fund the travel costs of trips from Mission Partners to visit St Andrew's, and/or fund the travel costs of a visit from a member of the Mission Partnering Committee, Ministry team or a Life Group to a Mission Partner.

The Restricted Economic Hardship fund was set up for those in our church and community most impacted by the economic crisis.

The Restricted Locally Supported Minister Fund was set up to fund a locally supported minister.

### **Incoming Resources**

Planned giving, legacies, other gifts and collections are recognised when received. Gift Aid tax refunds are recognized when the incoming resource to which they relate is received. Funds raised from hall rentals, magazine sales, and various other activities are accounted for gross and recognised when received. Fee income and interest are accounted for when received.

### **Resources Used**

Outward giving is accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The Diocesan Parish Share is accounted for when due.

Other expenditure is recognised when it is incurred and includes, where applicable, irrecoverable VAT.

The books of account remain open until all known charges relating to the year have been paid or accrued and accounted for in the year's accounts as paid, so all known expenditure relating to the year is accounted for in the accounts of the year.

### **Fixed Assets**

Consecrated and beneficed property of any kind is excluded from the financial statements by s.96(2)(a) of the Charities Act 2011. Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are also excluded from the accounts. They are listed in the Church Inventory that can be inspected at any reasonable time.

All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed. Expenditure on individual items of equipment up to a value of £2,000 is written off when acquired. Any items over £2,000 are capitalised as fixed assets and depreciated over their useful life. There were no assets in this category at 31 December 2023.

### **Current Assets**

Amounts owing to the PCC at 31 December 2023 are shown as debtors.

### **Pension Costs**

St Andrew's Church (Oxshott) (PB 2014) participates in the Pension Builder Scheme section of The Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The CWPF has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

The Pension Builder Scheme of the CWPF consists of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared, is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged within the Statement of Financial Activities are the contributions payable (2023: £688 2022: £654).

A valuation of the Pension Builder Scheme is carried out by the Church of England once every three years. The most recent was carried out as at 31 December 2022 and showed a surplus. The surplus has increased from £5.5m to £9m and there is no requirement for deficit contributions.

**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

	Note	2023		2022		Total Funds (£)
		Unrestricted Funds (£)	Restricted Funds (£)	Unrestricted Funds (£)	Restricted Funds (£)	
<b>2 Income and endowments from:</b>						
<b>2.1 Donations and legacies</b>						
Planned giving:						
With gift-aid/CAF/GAYE/SOV		143,910	1,200	145,110	0	146,850
Planned giving without gift-aid		21,324	1,250	22,574	0	19,085
Collections		11,139	0	11,139	0	7,498
Other giving: Envelopes, one-off, CAF		20,532	381,222	401,754	146,543	176,258
Tax recoverable		36,124	13,410	49,534	22,105	63,133
Legacies received		0	0	0	0	10,000
		<u>233,029</u>	<u>397,082</u>	<u>630,111</u>	<u>168,648</u>	<u>422,824</u>
<b>2.2 Charitable activities</b>						
Parochial fees retained by PCC		1,596	0	1,596	0	2,096
Church hall income		1,648	0	1,648	0	2,621
Magazine subscriptions		2,647	0	2,647	0	2,213
Other items		4,451	0	4,451	0	4,341
		<u>10,342</u>	<u>0</u>	<u>10,342</u>	<u>0</u>	<u>11,271</u>
<b>2.3 Other trading activities</b>						
Auction, quiz, plays et al		0	8,723	8,723	60	60
Magazine advertisements		11,165	0	11,165	0	7,321
		<u>11,165</u>	<u>8,723</u>	<u>19,888</u>	<u>60</u>	<u>7,381</u>
<b>2.4 Investments</b>						
Interest		4,894	15,751	20,645	1,256	1,655
		<u>4,894</u>	<u>15,751</u>	<u>20,645</u>	<u>1,256</u>	<u>1,655</u>
<b>Total</b>		<u>259,430</u>	<u>421,556</u>	<u>680,986</u>	<u>169,964</u>	<u>443,131</u>

**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

	Note	2023			2022		
		Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)
<b>3 Expenditure on:</b>							
<b>3.1 Raising funds</b>							
Fund raising expenses		151	0	151	0	0	0
		<u>151</u>	<u>0</u>	<u>151</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>3.2 Charitable activities</b>							
Missionary and charitable giving	10	37,527	1,500	39,027	33,900	0	33,900
Payable Grant		0	3,130	3,130			
Ministry: Diocesan parish share		99,023	0	99,023	99,693	0	99,693
Vicar's expenses		528	0	528	1,275	0	1,275
Curate/Locally Supported Minister expenses		2,519	0	2,519	1,344	0	1,344
Visiting preachers		953	0	953	127	0	127
Other ministry costs		1,562	0	1,562	1,561	0	1,561
Youth and children costs		606	0	606	900	0	900
Service costs		11,315	0	11,315	10,670	0	10,670
Church & hall costs		32,523	0	32,523	34,965	0	34,965
Church Office costs		27,320	0	27,320	26,064	0	26,064
Magazine costs		7,177	0	7,177	6,362	0	6,362
Other item costs	11	6,386	1,129	7,515	6,519	79	6,598
Parish special costs	12	19,522	22,242	41,764	41,707	0	41,707
Vision costs	13	3,257	0	3,257	3,647	0	3,647
Development costs	14	0	34,713	34,713	0	11,050	11,050
Independent Examination		3,000	0	3,000	2,880	0	2,880
PCC governance		35	0	35	1,125	0	1,125
		<u>253,253</u>	<u>62,714</u>	<u>315,967</u>	<u>272,739</u>	<u>11,129</u>	<u>283,868</u>
<b>Total</b>		<u>253,404</u>	<u>62,714</u>	<u>316,118</u>	<u>272,739</u>	<u>11,129</u>	<u>283,868</u>

**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

Note	2023		2022		Total Funds (£)
	Unrestricted Funds (£)	Restricted Funds (£)	Unrestricted Funds (£)	Restricted Funds (£)	
<b>4 Staff costs</b>					
4.1 The "key management" is the incumbent, who is remunerated by the diocese.	36,491	0	33,931	0	33,931
4.2 Salaries and honoraria	688	0	654	0	654
Pension costs	69	0	65	0	65
Life assurance costs	<u>37,248</u>	<u>0</u>	<u>34,650</u>	<u>0</u>	<u>34,650</u>

The Staff Costs are allocated to the church activity as in previous years. The number of staff employed by the PCC during the year was 3.

The PCC employed two administrators who work 20 hours per week and 12 hours respectively and a welcomer.

Their salaries are in the "Church Office costs" and "Vision costs". Employers National Insurance cost was less than £5,000 annual allowance. No employee received remuneration of more than £60,000 this year or last year.

**4.3 Payments to PCC members**

The working expenses of the vicar and curate are disclosed in section 3.2.

A small immaterial portion of the expenses paid to the incumbent may have related to her services as Chair of the PCC.

The vicar's husband, works for "ReSource for Anglican Renewal Ministries" which was paid £250 for providing support to Revd Patrick Davies.

No other remuneration or expenses or any other payment were paid to any other PCC member, persons closely connected to them or Related parties.

**5 Fixed assets**

5.1 Tangible - The church has no tangible fixed assets.

5.2 Investments - The church has no investments.

**6 Debtors**

Tax recoverable	25,640	7,614	33,254	29,480	19,605	49,085
Interest	1,341	5,297	6,638	0	0	0
Late planned giving	525	0	525	0	0	0
Collections end year	20	0	20	118	0	118
Gifts	14	0	14	0	0	0
Hall	0	0	0	770	0	770
Prepayments	0	0	0	495	0	495
	<u>27,540</u>	<u>12,911</u>	<u>40,451</u>	<u>30,863</u>	<u>19,605</u>	<u>50,468</u>

**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

	2023			2022			
	Note	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)
<b>7 Liabilities</b>							
Amounts falling due in one year							
Accrual for Independent Examination fee		3,180	0	3,180	2,880	0	2,880
Accrual for HMRC		96	0	96	32	0	32
Accrual for pension and life assurance		99	0	99	94	0	94
Accrual for Utility		2,334	0	2,334	2,801	0	2,801
Accrual for Christmas Charity		0	0	0	144	0	144
Accrual for Mission Partner Giving		316	0	316	926	0	926
Accrual for Diocese		0	9,488	9,488	0	0	0
		<u>6,025</u>	<u>9,488</u>	<u>15,513</u>	<u>6,877</u>	<u>0</u>	<u>6,877</u>
<b>8 Analysis of transfer between funds</b>							
Reallocated donation		0	0	0	0	0	0
<b>9 Analysis of net assets</b>							
Current assets by fund		160,336	740,352	900,688	154,310	381,510	535,820
<b>10 Missionary and charitable giving</b>							
Overseas:							
Embrace the Middle East (Biblelands)		2,553	0	2,553	3,200	0	3,200
Finnie Family		8,916	0	8,916	7,840	0	7,840
Garden Route Children's Trust		2,335	0	2,335	2,133	0	2,133
Help for Helpless		2,848	0	2,848	300	0	300
Qaiser Julius OTS, Lahore		4,548	1,500	6,048	3,150	0	3,150
Tanka Subedi, Nepal		3,920	0	3,920	3,775	0	3,775
The Children's Society		470	0	470	0	0	0
		<u>25,590</u>	<u>1,500</u>	<u>27,090</u>	<u>20,398</u>	<u>0</u>	<u>20,398</u>



**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

	Note	2023		2022		
		Unrestricted Funds (£)	Restricted Funds (£)	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)
Relief and Development						
None		0	0	0	0	0
		0	0	0	0	0
Home						
A Rocha UK		2,753	0	3,342	0	3,342
B@titude		3,721	0	3,000	0	3,000
Christian Aid		1,251	0	486	0	486
Cobham Area Foodbank		4,602	0	6,324	0	6,324
J Moore (B@titude)		200	0	150	0	150
K Khongsai (A Rocha UK)		0	0	150	0	150
		12,527	0	13,452	0	13,452
Secular charities:						
The Royal British Legion		20	0	30	0	30
		20	0	30	0	30
		(610)	0	20	0	20
Accrual		37,527	1,500	33,900	0	33,900
Total						

Grants to individuals totaled £13,236 (2022: £12,065); grants to institutions £24,901 (2022: £21,835); accrual usage £695 (2022: accrual of £20).

**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

	Note	2023			2022		
		Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)
<b>11 Other item costs</b>							
Bank commission/Sumup		162	229	391	146	79	225
Bibles		795	0	795	770	0	770
Churchwarden board		0	0	0	720	0	720
Coffee		581	0	581	551	0	551
Events		106	0	106	0	0	0
First Aid Course		495	0	495	0	0	0
Flowers		0	0	0	235	0	235
Hardship		0	900	900	0	0	0
Lunch Club		3,246	0	3,246	2,678	0	2,678
Others under £400		482	0	482	774	0	774
Outreach		519	0	519	645	0	645
		<u>6,386</u>	<u>1,129</u>	<u>7,515</u>	<u>6,519</u>	<u>79</u>	<u>6,598</u>
<b>12 Special parish costs</b>							
Audio Visual Equipment & System		0	0	0	850	0	850
Church Grounds		2,580	0	2,580	1,950	0	1,950
Church Play Area		0	0	0	332	0	332
Contactless Giving Station		0	0	0	430	0	430
Curate		16,345	0	16,345	22,500	0	22,500
Donation Boxes		0	0	0	190	0	190
Families & Children's Leader		0	0	0	101	0	101
Grand Piano		594	0	594	0	0	0
Lightning Protector		0	0	0	192	0	192
Locally Supported Minister		0	22,242	22,242	0	0	0
Hall		0	0	0	4,974	0	4,974
Quinquennial		0	0	0	10,188	0	10,188
Refurbishment Preparation		452	0	452	0	0	0
Vestibule refund		(449)	0	(449)	0	0	0
		<u>19,522</u>	<u>22,242</u>	<u>41,764</u>	<u>41,707</u>	<u>0</u>	<u>41,707</u>

**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

	2023			2022			
	Note	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)	Unrestricted Funds (£)	Restricted Funds (£)	Total Funds (£)
<b>13 Vision costs</b>							
Growing in Faith							
Life Group materials		455	0	455	795	0	795
Growing in Number							
Other		0	0	0	240	0	240
Serving the Community							
Other		0	0	0	399	0	399
Self-Service Coffee		654	0	654	1,417	0	1,417
Welcomer		2,148	0	2,148	796	0	796
		<u>3,257</u>	<u>0</u>	<u>3,257</u>	<u>3,647</u>	<u>0</u>	<u>3,647</u>
<b>14 Development costs</b>							
Building Your Church (BYC)							
Architect		0	12,697	12,697	0	6,666	6,666
Consultants		0	570	570	0	3,884	3,884
Planning Application		0	494	494	0	500	500
Project Management		0	20,952	20,952	0	0	0
		<u>0</u>	<u>34,713</u>	<u>34,713</u>	<u>0</u>	<u>11,050</u>	<u>11,050</u>
<b>15 Related parties</b>							
The trustees and related parties made aggregate donations of £57,551 in 2023 and £155,259 in 2022.							

**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

**16 Funds**

The fund movements during 2023 were as follows:

	<b>B/F (£)</b>	<b>Income (£)</b>	<b>Expenses (£)</b>	<b>Net (£)</b>	<b>Transfer (£)</b>	<b>C/F (£)</b>
Unrestricted Fund	127,027	259,430	253,404	6,026	0	133,053
Unrestricted Development Fund	27,283	0	0	0	0	27,283
<b>Total Unrestricted Funds</b>	<b>154,310</b>	<b>259,430</b>	<b>253,404</b>	<b>6,026</b>	<b>0</b>	<b>160,336</b>
Restricted Development Fund	210,290	388,115	34,927	353,188	0	563,478
Restricted Hardship Fund	3,130	0	3,130	(3,130)	0	0
Restricted Mission Partnering Travel Fund	12,500	0	1,515	(1,515)	0	10,985
Restricted Economic Hardship Fund	3,367	0	900	(900)	0	2,467
Restricted Locally Supported Minister Fund	152,223	33,441	22,242	11,199	0	163,422
<b>Total Restricted Funds</b>	<b>381,510</b>	<b>421,556</b>	<b>62,714</b>	<b>358,842</b>	<b>0</b>	<b>740,352</b>
<b>Total Unrestricted and Restricted</b>	<b>535,820</b>	<b>680,986</b>	<b>316,118</b>	<b>364,868</b>	<b>0</b>	<b>900,688</b>

The fund movements during 2022 were as follows:

<i>Unrestricted Fund</i>	136,599	263,167	272,739	(9,572)	0	127,027
<i>Unrestricted Development Fund</i>	17,283	10,000	0	10,000	0	27,283
<b><i>Total Unrestricted Funds</i></b>	<b>153,882</b>	<b>273,167</b>	<b>272,739</b>	<b>428</b>	<b>0</b>	<b>154,310</b>
<i>Restricted Development Fund</i>	219,545	1,866	11,121	(9,255)	0	210,290
<i>Restricted Hardship Fund</i>	3,130	0	0	0	0	3,130
<i>Restricted Mission Partnering Travel Fund</i>	0	12,500	0	12,500	0	12,500
<i>Restricted Economic Hardship Fund</i>	0	3,375	8	3,367	0	3,367
<i>Restricted Locally Supported Minister Fund</i>	0	152,223	0	152,223	0	152,223
<b><i>Total Restricted Funds</i></b>	<b>222,675</b>	<b>169,964</b>	<b>11,129</b>	<b>158,835</b>	<b>0</b>	<b>381,510</b>
<b><i>Total Unrestricted and Restricted</i></b>	<b>376,557</b>	<b>443,131</b>	<b>283,868</b>	<b>159,263</b>	<b>0</b>	<b>535,820</b>

**Parochial Church Council of St Andrew's Church Oxshott  
Notes to the Financial Statements for 2023**

**17 Debtors**

	<b>2023</b>	<b>2022</b>
Unrestricted Fund	27,540	30,863
Unrestricted Development Fund	0	0
	<u>27,540</u>	<u>30,863</u>
Restricted Development Fund	10,466	100
Restricted Hardship Fund	0	0
Restricted Mission Partnering Travel Fund	0	0
Restricted Economic Hardship Fund	0	675
Restricted Locally Supported Minister Fund	2,445	18,830
	<u>12,911</u>	<u>19,605</u>
Unrestricted and restricted	<u>40,451</u>	<u>50,468</u>

**18 Liabilities**

	<b>2023</b>	<b>2022</b>
Unrestricted Fund	6,025	6,877
Unrestricted Development Fund	0	0
	<u>6,025</u>	<u>6,877</u>
Restricted Development Fund	0	0
Restricted Hardship Fund	0	0
Restricted Mission Partnering Travel Fund	0	0
Restricted Economic Hardship Fund	0	0
Restricted Locally Supported Minister Fund	9,488	0
	<u>9,488</u>	<u>0</u>
Unrestricted and restricted	<u>15,513</u>	<u>6,877</u>

## **Independent Examiner's report to the Parochial Church Council**

of the Parish of St Andrew's Oxshott

I report to the members on my examination of the accounts of The Parochial Church Council of The Parish of St Andrew's Oxshott ('the PCC') for the year ended 31 December 2023.

### **Responsibilities and basis of report**

As the members of the PCC (and trustees for the purposes of charity law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's statement**

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am member of the Institute of Chartered Accountants in England & Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the PCC has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

### **Use of my report**

This report is made solely to the PCC, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my work or for this report.

Date: 06-Mar-2024

Signed:

DocuSigned by:  
  
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